



20 Tacoma Ave South ♦ Tacoma, WA 98402 ♦ Phone: 253-272-7145 ♦ fpcschool.org

First Presbyterian Church School

2012 ~ 2013 Application for Enrollment

Office Use Only

Class Placement: _____

- New Family
- Email Verified
- Immunizations
- Allergy/Asthma Plan

- FACTS or 100%
- F.A. Application

Date Received: _____

Student's Name _____

First Middle Last

Nickname _____ Birth Date _____ Male ___ Female ___

To be used in class

Ethnicity: (Optional)

- African-American Asian/Pac. Islander Hispanic White Native American Other _____

Circle **Class Name** applying for and then **rank 1st & 2nd choice** day/time options:

Little Miracles	Beginners	Preschool	PreK	JuniorK	K	1 st Grade	2 nd Grade	3 rd Grade	4 th Grade	5 th Grade
__ Mon AM	__ Tues/Thur AM	__ Tues/Thur AM	__ Mon - Thur AM	__ Mon - Thur AM						
	__ Tues/Thur PM	__ Mon/Wed/Fri AM	__ Mon - Thur PM	__ Mon - Thur PM						
	__ Wed/Fri AM	__ Mon/Wed/Fri PM	__ Mon - Fri All Day	__ Mon - Fri All Day						
		Add on Music Enrich Tues/Thurs PM (circle)	Add on Music Enrich Tues/Thurs PM (circle)	Add on Music Enrich Tues/Thurs PM (circle)	Add on After School Club Mon-Fri 3:20-5:30pm (circle)					
		Add on Fri Enrich (circle)	Add on Fri Enrich (circle)	Add on Fri Enrich (circle)						

Special placement requests (Admission placement is at the discretion of FPCS. Requests are not guaranteed.) _____

List other children (include age & school) or adults (other than parents) living in the home _____

Student's previous school experiences _____

Father/Stepfather/Legal Guardian

(Please Circle)

First

Last

Address _____ Home Phone: _____

(city)

(zip)

Email address _____ Cell/Pager Phone: _____

Employer _____ Job Title _____ Work Phone: _____

Mother/Stepmother/Legal Guardian

(Please Circle)

First

Last

Address _____ Home Phone: _____

(city)

(zip)

Email address _____ Cell/Pager Phone: _____

Employer _____ Job Title _____ Work Phone: _____

Parents' Marital Status: Married Divorced Other: _____ Child resides with: _____

In case of divorce, who has legal custody of the Child? _____

Is either parent prohibited by court order from having equal access to the child or school records? Yes No

Is there an **active** restraining order/parenting plan we need to have on file? Yes No

(It is the parent's responsibility to provide the school with a copy of any current restraining order, parenting plan or other court order regarding your child)

Do you attend First Presbyterian Church? Yes No Are you a member? Yes No

Do you regularly attend another church? Yes No Name of Church _____

(optional)

Grandparent's Information: *(Grandparent Information is used for sending information regarding specific school related events only)*

Name	Address (Please include City, State, Zip)	Mailing List
1.		<input type="checkbox"/> Yes <input type="checkbox"/> No
2.		<input type="checkbox"/> Yes <input type="checkbox"/> No
3.		<input type="checkbox"/> Yes <input type="checkbox"/> No

First Presbyterian Church School

Mandatory Giving Program

Each of us should use whatever gift she/he has received to serve each other, faithfully administering God's grace in its various forms. 1 Peter 4:10

This is a required program for all families choosing to enroll at FPCS. Giving of your time and talents is crucial to a thriving FPCS school and community. We understand that due to work and family commitments we often have to choose where to place our priorities with our time. With this in mind, we have created three Mandatory Giving Options for families to decide which option best serves their needs.

Option #1:
FPCS Volunteer Time
20 Hours

This option requires each family to fulfill 20 hours of volunteer time at FPCS during the 2012-2013 school year. This time requirement can be fulfilled in the classroom, on fieldtrips, planning and helping with PtC sponsored events and fundraisers (such as Fall Harvest Festival or the Spring Plant Sale), planning and helping with other school events and fundraisers (such as Beacon in the City or the Vision Auction), playground assisting, lunchroom assisting, and other various volunteer tasks. When any volunteer time has been given, you can submit those fulfilled hours to the school office using the Volunteer Time Sheet provided at the school office front desk.

Option #2:
FPCS SCRIP Sales
\$2,500 in purchases

This option requires each family to commit to a minimum of \$2,500 in SCRIP purchases during the 2012-2013 school year. Our SCRIP program is a gift card fundraiser in which you would purchase gift cards totaling at least \$2,500 over the course of the school year. The school receives a kick-back of 2%-20% from each card purchased. Our list of SCRIP cards has over 150 choices to select from and include everyday needs such as grocery, gas, and clothing apparel stores. Some of our most popular cards are Fred Meyer, Safeway, Starbucks, and Red Robin.

Option #3:
Buy-Out
\$200

We truly value the volunteers that are able to give of their time and talents to FPCS, but understand that a quick buy-out option will be necessary for some families. This option simply gives a family the choice to pay \$200 to opt-out of the required volunteer time or required SCRIP purchases. We hope you still choose to be an active part of the FPCS community and are welcome to give volunteer time whenever the opportunity arises.

Please initial a Mandatory Giving Option and sign below to accept the terms of this agreement:

_____ Option #1: Volunteer Time of 20 Hours

_____ Option #2: FPCS SCRIP Sales of \$2,500

_____ Option #3: Buy-Out of \$200

I/We understand that we have committed to one of the three mandatory giving options for the 2012-2013 school year. I/We understand that the \$200 buy-out option is due upfront at the time of enrollment and is non-refundable. I/We understand that the volunteer time and SCRIP commitment options will be tracked. If I/We fail to meet the commitment by May 1st, 2013, we will be charged the \$200 buy-out fee.

X _____
Parent/Guardian Signature Date

Parental Partnership Agreement ~ Preschool - Grade 5

(Please *initial* each one and *sign* below)

- _____ **1. Philosophy:** I/We understand the mission and purpose of First Presbyterian Church and First Presbyterian Church School and, by signing this agreement, do agree to support and cooperate, both at home and in school, to enhance and fulfill this purpose.
- _____ **2. Parental Involvement:** I/We understand that the mission of First Presbyterian Church School cannot be fulfilled without parental involvement. This involvement shall include attendance at school functions, parent meetings and conferences, support of the teacher's homework programs, reading all information sent home from school and responding in a timely manner as appropriate, and participation in fund-raising activities.
- _____ **3. Discipline and Conduct:** FPCS believes that discipline is a combination of nurturing children with love, and training with consistent, clear expectations. I/We understand that to provide for the safety and care of children the school has the authority to discipline our children in accordance with applicable WA State Laws and to see that the children comply with school regulations. I/We agree that our family will partner with the school in discipline matters and at home as needed. I/We understand that a child persisting in unacceptable conduct cannot be permitted to remain in school. I/We will require our child(ren) to show respect for those in authority, as well as for others such as other parents, children, and teachers.
- _____ **4. Sportsmanship:** I/We agree to support our school's activities and teams with enthusiasm and behaviors projecting Christian character and in compliance with the WIAA's code of sportsmanship.
- _____ **5. Damages:** I/We agree to pay for damages caused by our child(ren) while at school or school-sponsored functions.
- _____ **6. Activities:** I/We give permission for our child(ren) to take part in school activities, including school-sponsored trips away from school premises.
- _____ **7. Liability:** I/We release First Presbyterian Church and First Presbyterian Church School from all liability, except negligence, while our child(ren) is/are under their care and responsibility.
- _____ **8. Placement:** I/We understand that the school has full discretion in the class placement of our child(ren). All special requests must be made at the time of placement and are not guaranteed.
- _____ **9. Grievances:** I/We pledge our loyalty to the mission and purpose of the school and will bring any and all questions and concerns directly to the appropriate personnel so that they may be properly addressed by those best able to resolve them.
- _____ **10. School Health Policy:** I/We understand that in the event our child becomes ill or sustains an injury which is of an emergency nature while in care of First Presbyterian Church School, 911 will be called, and the child transported to the nearest hospital for care. If the illness or injury is of a less serious nature, First Presbyterian Church School personnel will evaluate and notify the parent. Medication can only be administered by school staff with an approved Physician order form. If your child has allergies or asthma, an Allergy/Asthma Action Plan form (available in the office) must be on file (**prior to 1st day of class**) in the office. We give First Presbyterian Church School permission to administer first aid or CPR as deemed necessary. I/We accept full responsibility for any financial indebtedness related to transporting and treating our child at a hospital or medical clinic.
- _____ **11. Financial Agreement:** I/We agree to fulfill all financial obligations to the school in a timely manner. **Payments:** Your account balance is divided into an 11-Month payment cycle, August through June. Monthly costs do not fluctuate with holiday seasons, school breaks, student absenteeism or emergency closures. Each family is required to have a FACTS payment agreement account with the school, unless you are paying your account balance in full annually by July 12th, 2012 or within 2 weeks of registration. You have a choice to have an automatic withdraw from checking, savings, or credit card. If you choose to use a credit card there will be a 2.5% processing fee on the total amount charged. A 4% discount will be given off tuition prices only if invoice is paid in full by July 12th, 2012.
- _____ **12. Withdraw:** I/We understand that in the event we decide to withdraw our student all enrollment fees are non-refundable. If I withdraw anytime after July 12th, 2012 I will also be a charged a 10% withdraw fee (10% of the entire tuition during the summer and 10% of the remaining prorated tuition during the school year).
- _____ **13. Mandatory Giving Options:** I/We understand that we have committed to one of the three mandatory giving options for the 2012-2013 school year. I/We understand that the \$200 buy-out option is due upfront at the time of enrollment and is non-refundable. I/We understand that the volunteer time and SCRIP commitment options will be tracked. If I/We fail to meet the commitment by May 1st, 2013, we will be charged the \$200 buy-out fee.
- _____ **14. Family Information Release:** I/We understand that our names and contact information have been added to the school's database, and we may receive school publications as well as information (letters, phone calls, etc.) regarding financial needs of First Presbyterian Church School. I/We also understand that the names, addresses and phone numbers of grandparents will be added to the school's database as well. If I/We would like the names of our children's grandparents removed from this list, I/We will contact the Business Office.

Please initial Yes or No to the following questions:

Photographs: I/We give permission to First Presbyterian Church School to photograph our child(ren) for in-house photos, web sites and publicity releases.
Yes _____ No _____ (Please Initial)

School Directory or Class Lists: I/We give permission to First Presbyterian Church School to print a directory and/or class information including our contact information (parent and student names, addresses, telephone numbers and email addresses). This information will be printed and given to other families, used for school activities only, unless otherwise indicated by parent. Yes _____ No _____

I/We have thoroughly read this agreement in its entirety and agree to abide by the terms and conditions therein.

X _____
Parent/Guardian Signature Date